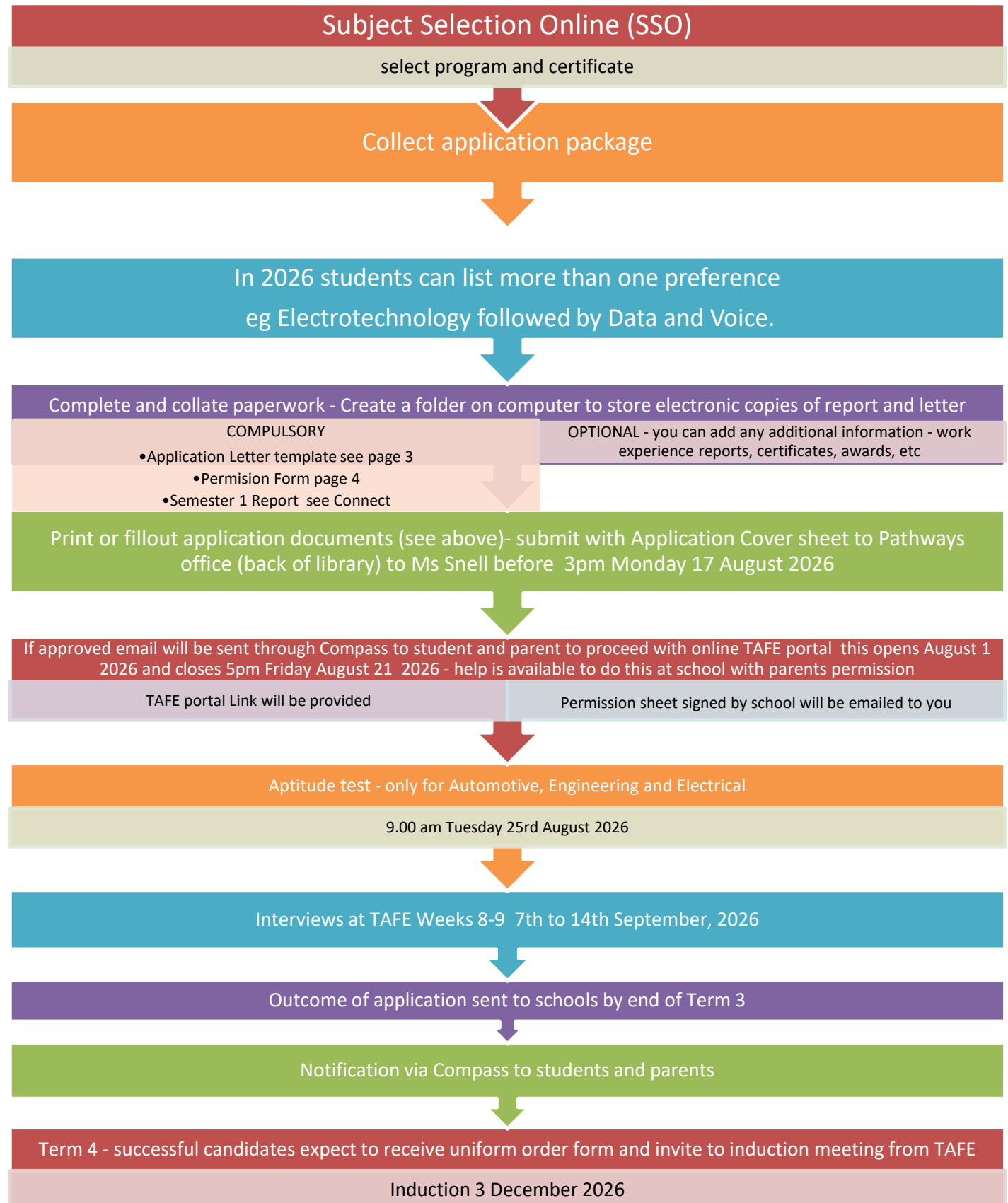




GERALDTON
SENIOR HIGH SCHOOL

2027 PATIS/TAFE Link Application Process ROUND 1

Application Process



APPLICATION COVER SHEET

Attention: Hazel Snell**Program Coordinator Senior School Operations**

Geraldton Senior High School

Email: hazel.snell@education.wa.edu.au

Phone: 9965 8400

Student Name : _____

VETDSS TAFE Program _____

Reserve program 1(optional) _____

Reserve program 2 (optional) _____

USI: Unique Student Identifier										
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- To complete student application you will need:
 - a Unique Student Identifier USI, to apply go to www.usi.gov.au

Student Number (SCSA) _____

- a Student Number, this is your 8-digit student number found on your school report.

Student Email: _____

Student Mobile: _____

NOTES:

- PATIS/TAFE -Link students will be selected on the following criteria:
 - Commitment to school program**
 - Completion of schoolwork to the best of your ability
 - Feedback on Semester 1 Report
 - Acceptable school behaviour
 - Regular attendance (85% +)
 - CRTAFE will require you to explain attendance below this. If you have reason such as injury or sickness as to why you have not attained 85% attendance at school, please advise either in your application letter or submit a separate statement.
 - Adherence to school dress code
 - Demonstrated career goals and interest in an industry area**
 - Knowledge of PATIS/TAFE link program**
 - Support and commitment of parents**

Application checklist:

Please check that all the following documents are attached

- Write a cover letter** - An outline of how to structure your letter is on the reverse side of this page.
- Complete 2027 Permission form**
- School Report – AVAILABLE ON CONNECT**

School Report	2027 Permission form	Application letter	Additional materials(optional)
YES/NO	YES/NO	YES/NO	YES/NO

Letter template

Header

- Include your full name
- Address- Street address, Suburb, State, Postcode
- Contact number
- Email
- Date

Then address the letter to:

Ms Hazel Snell
Program Coordinator Senior School Operations
Geraldton Senior High School PMB
10100
Geraldton WA 6531

Dear Ms Snell

RE: (Insert Certificate title eg Certificate III Business)

Opening paragraph

- State your intention clearly: "I am writing to apply for the VETDSS program <insert certificate title> at Central Regional TAFE in 2026".
- What is your knowledge of how the program runs at TAFE and at school. Eg length – 1 year/2years, number of days? Do you have work placement?

Middle paragraphs

- Why this course: Explain why you chose this specific course and how it fits your career aspirations.
- What is your knowledge of the industry area, how can this certificate help you (HINT use the VETDSS guide and online research at My Future to help you)
- Your motivation: Share what drives your interest in the field and your commitment to learning.
- A paragraph describing your personal attributes and skills – why would you be a good fit for this program. Involvement in work experience, relevant excursions, yr 9 career taster, part time work can be added.

Closing Paragraph

- Reaffirm your interest and thank the admissions team:
 - "I am excited about the opportunity to study at TAFE and contribute positively to the learning environment. Thank you for considering my application. I look forward to your response."

Sign-off

- Yours sincerely,
[Your Full Name]

STUDENT INFORMATION

Full Name:

Qualification (Certificate):

STUDENT AGREEMENT

I certify that the above information is true and correct, that I understand the requirements and I am prepared to participate in this program if selected.

Student signature:

Date:

PARENT / GUARDIAN PERMISSION

As Parent/Guardian of _____ I understand the requirements of this VETDSS / PATiS program and give permission for my son/daughter to participate.

Parent/Guardian signature:

Date:

Parent/Guardian name:

SCHOOL DETAILS

Current school in 2026:

Geraldton Senior High School

School Name:

VET Coordinator's Name:

Hazel Snell

School in 2027 (leave blank if it is the same as above)

School Name:

VET Coordinator's Name:

SCHOOL REFERENCE (To be completed by the Principal, Deputy Principal or VET Coordinator)

We support this application and endorse the student as meeting the academic requirements of the program, including language, literacy, numeracy, and digital literacy.

☐ Yes

☐ No

☐ Yes with reservation

Please provide comments in regarding the School's support or otherwise of this application:

School signature:

Date:

Name and position:

REQUIRED SUPPORTING DOCUMENTS

☐ School Report

☐ Application letter